

Western District Library Board Minutes

August 26, 2024

Call to Order

The meeting was called to order by Jan Gustafson at 6:19 pm after the Decennial Meeting. Those present were Jeanine McGaughy, Susan Routt, Rod Ward, Julie Abbott, Beth Hoffman, and Director Michelle Bailey. Absent was Kathi Parrish.

Public Hearing on Budget and Appropriations Ordinance 2024-03

No public in attendance.

Public Comments

There were no public comments.

July Minutes

Meeting minutes from July 22, 2024 were reviewed. Rod moved to approve as presented, Jeanine seconded. Voted, approved.

Communications

There were no communications.

Treasurer's Report

Director Bailey shared the July treasurer's report. She explained that the budget column was blank because we have not approved the budget. Next month the bookkeeper will fill in the amounts. Sue moved to approve the report as presented, Beth seconded. Voice vote, approved 5-0 with one absent.

Director's Report

Director Bailey reported that The Summer Reading Program was a success.

Committee Reports

- A. The Long Range Committee met and will present at the September meeting.
- B. The Personnel Committee met and filled out Director Bailey's evaluation. They will meet again on August 29, 2024 to present the evaluation to Director Bailey, receive and discuss her goals for the coming year, and discuss proposed raises for the staff.

Old Business

The Budget and Appropriation Ordinance 2024-3 was presented. Rod moved to approve, Julie seconded. Roll call vote was held, passed 5-0, 1 absent.

New Business

- A. IPLAR will be completed by the September 1, 2024 deadline.
- B. Board members reviewed the Annual Financial Report FY24. Jeanine moved to accept the report, Sue seconded. Roll call vote was held, passed 5-0, 1 absent.
- C. The library now has Tumble Books available to the patrons.
- D. The library has an Ancestry.com subscription for use by the patrons. They must use it on the library computers.
- E. Director Bailey is starting to receive bids on waterproofing the basement.
- F. The staff is having some issues with the computer program which limits the time a patron can use a computer. It is not consistent. Director Bailey will talk to Casey about this problem.
- G. Director Bailey would like the Personnel Committee to explore maternity leave options.
- H. Director Bailey has contacted our lawn care workers and scheduled having the bushes trimmed. She is also working on getting the lines painted in the rear of the library.

Closed Session

No closed session.

Other Business/Future Agenda Considerations

No other business.

Rod made a motion to adjourn and seconded by Julie. The meeting was adjourned at 7:15 pm.

Respectfully submitted,

Susan Routt, Board Member