

Western District Library Board Minutes November 18, 2024

Call to Order

The meeting was called to order at 6:00 pm by Jan Gustafson. Those present were Kathi Parrish, Beth Hoffman, Sue Routt, Rod Ward, Julie Abbott, and Michelle Bailey. Absent was Jeanine McGaughy.

Public Comments

No public comments.

October Minutes

Meeting minutes from October 28, 2024 were reviewed. Rod moved to approve as written, Julie seconded. Voted, approved.

Communications.

No communications received.

Treasurer's Report

Rod shared the October treasurer's report. Kathi moved to approve as presented, Sue seconded. Voice vote, approved 6-0, 1 absent.

Director's Report

Board reviewed the director's report for October, including the following:

- There were fewer children's program activities in October, since Brooke was gone to get married for part of the month.
- Halloween Hustle event drew 385 guests within 45 minutes.
- Eleven adult programs were held, including a jewelry club meeting, book club, and a presentation on autism. Yoga sessions have begun, schedule yet to be set, as well as funding arrangements.

Committee Reports

Sue presented personnel committee report. They discussed leave policies, are surveying 15 other area libraries; discussed library hours, salaries. After information is compiled, a full report will be shared with the board.

Old Business

- A. No update on waterproofing from Zach.
- B. Staff party plans are underway for Friday, Dec 6, at 6 pm.

New Business

- A. Yearly insurance audit has been submitted to insurance auditor.

Closed Session

Sue moved to go into closed session, Rod seconded. Closed session began at 6:20 pm.

Other Business/Future Agenda Considerations

No other business.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary