

Western District Library Board Minutes
August 28, 2023

Call to Order

The meeting was called to order at 6:00 pm by Jan Gustafson. Those present were Kathi Parrish, Sue Routt, Rod Ward (arrived late), Julie Abbott, Beth Hoffman, and Director Michelle Bailey. Absent was Jeanine McGaughy.

Public Hearing on Budget and Appropriations Ordinance 2023-2

No public in attendance.

Public Comments

No public comments.

July Minutes

Meeting minutes from July 24, 2023 were reviewed. Beth moved to approve as presented, Sue seconded. Voted, approved.

Communications

Jan shared communications from Don Thorsen and Anders Dahlgren in response to invitation to WDL open house.

Treasurer's Report

Michelle shared the July treasurer's report, including list of July checks. Kathi moved to approve report as presented, Julie seconded. Voice vote, approved 5-0, with 2 absent.

Director's Report

Michelle shared the director's report for June, including the following:

- Circulation numbers for July increased slightly compared to 2022.
- Social media views were significantly higher than last year, especially Facebook.
- Brooke had 6 children's programs, including the Balloon Lady program, which drew 105 children, and magician with 65 in attendance.
- Among Us activity has been hugely successful with kids.
- There were 300 children's summer reading logs completed and returned, with 54,000 total reading minutes.
- Georgia presented an adult craft event to make rag wreaths, with 11 people in attendance.

Committee Reports

No committees met. Personnel committee will meet soon.

Old Business

- A. The Budget and Appropriations Ordinance 2023-2 was presented. Rod moved to approve, Sue seconded. Roll call vote was held, passed 6-0, 1 absent.

New Business

- A. IPLAR will be completed by deadline, Sept 1st.
- B. Board members reviewed the Annual Financial Report FY23. Due to a question about numbers in Endowment Fund column, board tabled the vote until September meeting.
- C. Michelle reported that she is getting a few quotes for the ceilings in meeting rooms.

Closed Session

No closed session

Other Business/Future Agenda Considerations

Jan and Michelle shared details of the open house for Saturday's open house. On hand will be flowers, cookies, princesses as readers for children's books, cello music, introduction of staff, and presentation on David Small, the illustrator who created the artwork used on the back wall.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary